**PRACTICE WEBSITE PRIVACY INFORMATION:**

The Practice Website is provided by Neighbourhood Direct Ltd (a member of Oldroyd Publishing Group Limited) in partnership with Myria Limited and uses the GP Fusion GP Website system.

**HTTPS**

The Practice Website is https-secured, which means communication between the user’s web browser and the server hosting the website are encrypted and cannot be intercepted en-route. It also means a padlock icon is visible in the browser address bar.

**Secure Forms**
Some of the listed below secure forms within the site are used to allow Patients to:

         Submit their application to join the Patient Participation/Reference Group

         Book an Appointment

         Cancel an Appointment

         Change their Address details

         Request a Repeat Prescription

         Request a Telephone Consultation

         Update their Clinical Record

         Register as a Patient

         Opt out of Summary Care Record

         Request Travel Vaccinations

         Indicate their requirements in accordance with the Accessible Information Standard (AIS)

         Comments and Suggestions

 Details entered into secure forms are stored in an encrypted state on the server for up to 28 days and only accessed over a secure connection by nominated Practice staff. The details submitted are only used for the stated purpose of the form.

**Server Logs**

The Web Server hosting our Practice Website automatically collects audit logs of Website usage. These logs include the IP addresses of Website users. Web Server Logs are used to monitor, measure, analyse, improve, and troubleshoot services only. They are not published or passed to any third parties, and are used solely to maintain service quality. Audit logs are kept for 6 months and are automatically deleted.

**Analytics**

Our Practice Website includes activity tracking via Google Analytics. Google anonymises the user activity data and does not store IP addresses.

**Cookies**

Our website ‘Usage of Cookies’ page contains information about the cookies used by our website, including those placed by Google to provide accurate analytics. This page also provides details of how to block cookies if required.

**Links To Other Websites Which Request Personal Details**

The Practice Website directs patients out to [Patient Access (EMIS) a third-party secure website service for appointments, request repeat prescriptions and viewing some parts of their medical records.